California State
Board *of* Equalization

Find Your Career at BOE!

JUNIOR PROPERTY APPRAISER

$3,861 - $4,606 Monthly Salary

QUALIFICATIONS

Either I

Education: Equivalent to graduation from college, preferably with major work in agriculture, economics, business administration, or engineering. Registration as a senior in a recognized institution will admit applicants to the examination, but they must produce evidence of graduation or its equivalent before they will be considered eligible for appointment.

Or II

Experience: Four years of experience performing property appraisal work or building cost estimation. (Experience in real estate sales or transfers will not be considered equivalent to the appraisal and valuation work referred to in this requirement.)

AND

Education: Equivalent to completion of the twelfth grade. (Additional qualifying experience may be substituted for the required education on a year-for-year basis.)

- **MONTHLY SALARY:** $3,861 - $4,606
- **BENEFITS:** Health, Dental, Vision, Full Retirement Package, 401(k)/457 Plans, and On-the-Job Training
- **WORK LIFE BALANCE:** Flexible Work Schedules, Sick Leave, Paid Vacation, and Telework Opportunities

Typical Responsibilities

The Junior Property Appraiser is an entry level position that provides great potential for personal development and career advancement. The incumbent will become familiar with basic principles of land economics; general concepts of property appraisal; current social, political, economic, and scientific developments and trends.

The successful candidate will be part of a survey audit team with oversight of all 58 County Assessors' offices. Your experience may include the following:

- Works with a group of dedicated professionals in a variety of assignments related to the assessment of property for property tax purposes.
- Travels the state of California with a team to evaluate county assessors' compliance with property tax laws.
- Educates, corresponds and discusses the application of tax laws with assessors, taxpayers, attorneys, and team members.

Ability to: Assemble and analyze data and make arithmetical computations; establish and maintain cooperative relations with persons contacted in the course of the work; speak and write effectively.

HOW TO APPLY...

To get started, please visit ***calcareers.ca.gov*** to search for BOE jobs that interest you. Once you find the position you want, you must complete a self-assessment for that classification.

Apply now in three easy steps!

1. **Search for a job:**
   a. Select the "Advanced Job Search" option, then search by "Department" for Board of Equalization positions. Then select "Search Jobs."
2. **Take the exam or self-assessment. This allows us to learn more about your education, experience, abilities, and knowledge.**
   a. Click on the "Exam/Assessment Search" option, then search by "Department" for Board of Equalization's exams/assessments. Then select "Search."
   b. If you are qualified, begin the assessment by selecting "View Exam Posting" for the classification that most interests you. Once you pass the exam, you can start applying!
3. **Apply!**
   a. You only need to complete one job application within your CalCareers profile. You can use the same information to apply for multiple positions, or you can create two or three applications, tailoring them to different jobs. You can also upload and save other attachments, if needed, such as resumes and writing samples.
   b. If you qualify, we will call you in for an interview.

Contact us today at *recruitment@boe.ca.gov* or visit our careers webpage at: *www.boe.ca.gov/careers/*.

Publication 269-JPA (8-26)