



ANTONIO VAZQUEZ
CHAIRMAN
CALIFORNIA STATE BOARD OF EQUALIZATION

MEMORANDUM

Date: October 23, 2023

To: Sally Lieber, Vice Chair
Ted Gaines, Board Member, First District
Mike Schaefer, Board Member, Fourth District
Malia M. Cohen, State Controller

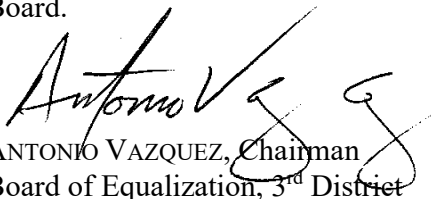
From: Antonio Vazquez, Chairman

Re: **Item 6. Board of Equalization Governance Policy Annual Review and Update, October 24, 2023, Board Meeting.**

Members, in considering our annual review and update of the Governance Policy at the November 14-15, 2023 Board meeting, I am proposing that we consider edits, changes, or additions that serve to enhance our transparency, accountability, and the overall efficiency in moving forward Board approved initiatives and policies. Over the past year, we have witnessed significant changes in the scale, complexity, and scope of matters that come before us in Board Work Groups, legislation, and active engagement with the Assessors and other stakeholders. This makes it increasingly important for us to adapt our governance structure and practices accordingly.

At the November Board meeting, I propose that we review and consider possible amendments to the section on our Work Group Policy and Charter to identify areas for improvement, and updates that may better align with our procedures and goals, and enhance efficiency. In addition, since our executive director plays such a pivotal role in the day-to-day operations and the strategic administrative direction of our organization, I would like to review and possibly update the Policy with a view toward providing further clarity. Other areas we may want to consider updating or adding are our organization's role and responsibility in providing education and training on matters within our jurisdiction, as well as those areas that you have noted where updates may be appropriate.

I would be very grateful for your review and suggestions and look forward to any proposals you may wish to provide that will help us maintain our effectiveness and transparency as a statewide elected Board.


ANTONIO VAZQUEZ, Chairman
Board of Equalization, 3rd District

cc: Ms. Deborah Bautista-Zavala, Chief Deputy, Office of Chairman Antonio Vazquez
Mr. Gary Gartner, Chief Deputy, Office of Vice Chair Sally Lieber
Mr. Matt Cox, Chief Deputy, Office of Member Ted Gaines
Mr. Cody Petterson, Chief Deputy, Office of Member Mike Schaefer
Mr. Hasib Emran, Deputy State Controller
Ms. Yvette Stowers, Executive Director
Mr. Henry Nanjo, Chief Counsel