



**ANTONIO VAZQUEZ**  
BOARD CHAIRMAN  
CALIFORNIA STATE BOARD OF EQUALIZATION

**MEMORANDUM**

**Date:** July 13, 2023

**To:** Sally Lieber, Vice-Chair, Board Member, Second District  
Ted Gaines, Board Member, First District  
Mike Schaefer, Board Member, Fourth District

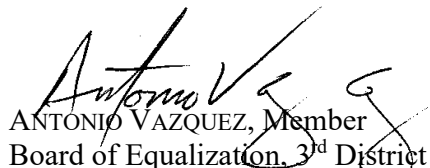
**From:** Antonio Vazquez, Chairman, Board Member, Third District  
Malia M. Cohen, State Controller

**Re:** **July 25, 2023, Board Meeting: Agenda Item 6, Board Member Strategic Plan Action Update.**

A full, updated report on the priorities, actions, and progress related to the Board Member Strategic Plan was presented on October 19, 2022. At that meeting, we discussed and confirmed the items that were completed, and briefly reviewed those that are still in progress. I also confirmed that I would provide you with the next update on the Plan at our earliest convenience. Since then, the Board made a minor change to the listing of the L and M items on the agenda.

To ensure an accurate update, I asked the Executive Director to provide you with a copy of the most recent Board Member Strategic Plan spreadsheet (attached) that we have been utilizing, in order to track our progress. The spreadsheet reflects the data reported at our October 2022 Board Meeting, as well as my proposed updated information, which is underlined. Our discussion during the July 26, 2023 meeting will help ensure that we are logging our progress and properly identifying any challenges we have encountered regarding any action items.

From a practical perspective, taking advantage of the opportunity at this coming meeting will also enable us to discuss any assistance or expertise we need, or that was agreed upon by the Executive Director or the BOE Management Team members, to help us all move forward. Please review the attached spreadsheet and feel free to fully engage in discussion about necessary updates, including hurdles and forward progress.

  
ANTONIO VAZQUEZ, Member  
Board of Equalization, 3<sup>rd</sup> District

cc: Ms. Deborah Bautista-Zavala, Chief Deputy, Office of Member Antonio Vazquez  
Mr. Gary Gartner, Chief Deputy, Office of Vice Chair Sally Lieber  
Mr. Matt Cox, Chief Deputy, Office of Member Ted Gaines  
Mr. Cody Petterman, Chief Deputy, Office of Member Mike Schaefer  
Mr. Hasib Emran, Deputy State Controller  
Ms. Yvette Stowers, Executive Director