

**POWERS CONFERRED ON THE EXECUTIVE DIRECTOR BY RESOLUTION
ADOPTED BY THE BOARD ON APRIL 26, 2022**

“Resolved, That Yvette Stowers, as Secretary of this Board, has been designated to act as its chief executive officer on and after April 25, 2022, with the title “Executive Director;” and be it further

“Resolved, That the Executive Director shall have full authority to exercise, perform, and discharge any and all duties, powers and functions vested in or imposed upon the Board by any provision of law or otherwise, including but not limited to Government Code section 15600, unless (1) the duty, power, or function is one that can only be exercised, performed, or discharged by the Board in session expressly authorized for that purpose, or (2) the Board expressly reserves the delegation of the duty, power or function subject to the approval of the Board;” and be it further

“Resolved, That the authority hereby granted is to be exercised under the general direction of the Board and in accordance with policies enunciated by the Board, and that such delegation shall not constitute a relinquishment of any power, jurisdiction or responsibility of the Board;” and be it further

“Resolved, That the authority hereby granted to the Executive Director shall include, but shall not be limited to, the following:

- (a) Execution of any and all budgetary and fiscal documents for or on behalf of the Board not already vested in the Executive Director by statute, with the exception of Budget Change Proposals (BCPs), because the Executive Director has the sole authority over BCPs for the Board of Equalization,
- (b) Execution of any and all contracts for materials, services and supplies. Prior to the execution of such documents the Executive Director shall obtain Board approval for any contract in which the amount of the contract exceeds \$500,000, but once such approval is received no further approvals of the Board are necessary unless specifically requested by the Board,
- (c) Execution of any and all leases with respect to real and personal property. The Executive Director shall regularly report on significant changes to the use of existing lease space and, prior to the execution of documents for any office space for a Board Member, the Executive Director shall obtain approval of that member, and notify the Board of all new office space,
- (d) Execution of any and all releases of liens for which provision is made in those parts of the Revenue and Taxation Code wherein the Board is named as the administrative agency; this shall include the subrogation of such liens to other liens or

encumbrances, as well as the determination for or on behalf of the Board of whether or not the taxes, interest and penalties secured by liens on property as to which liens are to be released or subordinated are sufficiently secured by a lien or liens on other property, as well as the determination for and on behalf of the Board that a release or subordination of any lien for which provision is made in the Revenue and Taxation Code will not endanger or jeopardize the collection of taxes, interest and penalties;

- (e) Execution on behalf of the Board of any certificates for which provision is made by any part of the Revenue and Taxation Code with respect to the amount of taxes, interest and penalties that are due thereunder,” and be it further

“Resolved, That in the absence of the Executive Director, the authority vested in the Executive Director by this resolution, or any other resolution now in effect or adopted hereafter by the Board, shall be exercised by the Executive Director’s designee, or by the person named by the Board as Acting Executive Director.”



BOARD APPROVED ON
Meeting Date: 4/26/2022
Exhibit Number: 4.1

/s/Catherine Taylor

Catherine Taylor, Chief, Board Proceedings
and Support Services