

# Memorandum

To: Honorable Antonio Vazquez, Chair  
Honorable Mike Schaefer, Vice Chair  
Honorable Ted Gaines, First District  
Honorable Malia M. Cohen, Second District  
Honorable Betty T. Yee, State Controller

Date: August 12, 2021

/s/ David Yeung

From: David Yeung, Deputy Director  
Property Tax Department

Subject: ***Board Meeting, August 24, 2021 Administrative Session, Item J, Consent Agenda  
Annual Meeting of the State Board of Equalization and County Assessors***

I am requesting Board approval of the attached invitation to County Assessors to meet with the Board and authorized representatives on October 19, 2021.

This item is on the Board's August 2021 Administrative Session for Board approval.

DY:tl  
Attachment

cc: Ms. Catherine Taylor

Approved:

/s/ B Fleming

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Brenda Fleming  
Executive Director

Board Approved on: \_\_\_\_\_

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Catherine Taylor  
Chief, Board Proceedings Division



STATE BOARD OF EQUALIZATION  
OFFICE OF EXECUTIVE DIRECTOR, BRENDA FLEMING  
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TED GAINES  
First District, Sacramento

MALIA M. COHEN  
Second District, San Francisco

ANTONIO VAZQUEZ, CHAIRMAN  
Third District, Santa Monica

MIKE SCHAEFER, VICE CHAIR  
Fourth District, San Diego

BETTY T. YEE  
State Controller

BRENDA FLEMING  
Executive Director

No. 2021/xxx

September xx, 2021

TO COUNTY ASSESSORS:

**ANNUAL MEETING OF THE STATE BOARD OF EQUALIZATION  
AND COUNTY ASSESSORS**

The Members of the State Board of Equalization (Board) request the presence of the 58 County Assessors to meet and discuss issues relating to the administration of property assessment and taxation laws. The meeting is scheduled for October 19, 2021 in conjunction with the October Board meeting.

The Board is taking proactive measures to enable Board Members and the County Assessors to safely continue the work of the agency at public meetings. The Board/Assessor meeting may be virtual and Board Members will attend remotely or appear physically at 450 N Street, Room 121, Sacramento. An LTA with the new meeting information will be released in the future.

This meeting will provide a good opportunity for formal and informal dialogue between County Assessors and Board Members and/or their authorized representatives.

We look forward to your presence at the annual meeting.

Sincerely,

Brenda Fleming  
Executive Director

BF:tl

cc: Clerks, County Boards of Supervisors