



# Memorandum

To: Honorable Antonio Vazquez, Chairman  
Honorable Mike Schaefer, Vice Chair  
Honorable Ted Gaines, First District  
Honorable Malia M. Cohen, Second District  
Honorable Betty T. Yee, State Controller

Date: July 30, 2020

/s/ Brenda Fleming

From: Brenda Fleming, Executive Director

Subject: ***Board Meeting, August 18, 2020 – Administrative Session  
Item K1a. Extension of Time for Official Acts***

**This item does not require Board action or direction, this is for informational purposes only.**

In accordance with Revenue and Taxation Code Section 155 and State Board of Equalization Property Tax Rule 1051, the Board or its Executive Director may grant extension of time for official acts required by rule or regulation. In the case of public calamity, the deadline may be extended by 40 days. Section 155 also requires that the Executive Director inform the Board of any such extension at its next regular meeting.

Pursuant to the provisions noted above, this memo is to inform you that the Sacramento County Assessment Appeals Board has requested and been granted a 40-day extension for public calamity. Such extension is granted for all deadlines prior to January 1, 2021. Therefore, any official acts that must have been completed prior to January 1, 2021, must now be completed 40 days after the original deadline. Each 40-day extension period is to be counted from the first day after the original two-year deadline date.

BF:tl

cc: Ms. Kari Hammond  
Mr. Gary Gartner  
Mr. Matt Cox  
Ms. Regina Evans  
Ms. Yvette Stowers  
Mr. Henry Nanjo  
Ms. Rose Smith

ITEM K1a  
8/18/20