

Memorandum

To: Honorable Antonio Vazquez, Chairman
Honorable Mike Schaefer, Vice Chair
Honorable Ted Gaines, First District
Honorable Malia M. Cohen, Second District
Honorable Betty T. Yee, State Controller

Date: August 3, 2020

From: /s/ Henry Nanjo
Henry Nanjo, Chief Counsel and
Acting Chief, Board Proceedings Division

Subject: **Correction to Board Meeting Minutes of June 9, 2020
August 18, 2020 Administrative Session, Item J, Consent Agenda**

The June 9, 2020 Board-approved minutes included a non-substantive error. A heading for the continued discussion of "PUBLIC POLICY HEARINGS" was incorrectly recorded as the heading "PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA (CONTINUED)". The attached Minute page reflects the proposed correction to change the erroneous heading to "PUBLIC POLICY HEARINGS (CONTINUED)". This correction is being placed on the August 2020 Administrative Consent Calendar for the Board's approval.

Staff requests the Board's approval of the attached proposed correction to the Board Meeting Minutes of June 9, 2020.

HN:rfs
Attachment

cc: Ms. Kari Hammond
Mr. Gary Gartner
Mr. Matt Cox
Ms. Regina Evans
Ms. Yvette Stowers
Ms. Brenda Fleming
Ms. Rose Smith

Approved:

/s/ Brenda Fleming
Brenda Fleming
Executive Director

Board Approved on: 8/18/20

/s/ Henry Nanjo
Henry Nanjo, Chief Counsel and
Acting Chief, Board Proceedings Division

Tuesday, June 9, 2020

Henry D. Nanjo, Chief Counsel and Acting Chief of Board Proceedings, read into the record written comments from the following individual:

Emiliana Dore ([Exhibit 6.28](#))

Action: Upon motion of Mr. Schaefer, seconded by Mr. Gaines and duly carried, Mr. Vazquez, Mr. Schaefer and Mr. Gaines voting yes, Ms. Cohen and Ms. Stowers voting no, based on the legislative intent from 1895 to the present, the Board approved Alternative 1, that RTC section 155 applies to deadlines Assessors must enforce for taxpayer compliance as well as their own deadlines.

Upon motion of Ms. Cohen, seconded by Ms. Stowers and unanimously carried, Mr. Vazquez, Mr. Schaefer, Mr. Gaines, Ms. Cohen and Ms. Stowers voting yes, the Board directed the Executive Director to work with the Chairman, Vice Chair, and the County Assessors to determine the pathway forward for achieving the authority necessary for the agency to respond quickly and appropriately in all future emergencies.

PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Mr. Vazquez invited persons who wish to address the Board regarding items not on the agenda to come forward:

Speaker: Marcy L. Berkman, Deputy County Counsel, Santa Clara County, Office of County Counsel, on behalf of the Santa Clara County Assessment Appeals Board

Henry D. Nanjo, Chief Counsel and Acting Chief of Board Proceedings, read into the record written comments from the following individual:

Robert Slavin, President Assessment Counselling Services ([Exhibit 6.29](#))

The following individual was recognized to provide public comment but there was no response possibly due to technical difficulties:

Kathryn Mathes

Members agreed to release to the public Chief Counsel Memoranda Opinions regarding Revenue and Taxation Code sections 155 ([Exhibit 6.30](#)) and 170 ([Exhibit 6.31](#)).

PUBLIC POLICY HEARINGS (CONTINUED)

Impact of COVID-19 on Property Tax Administration – Working Group Report (Mr. Vazquez) (Continued)

Working Group 5. Waiver of Wet Signature Requirement of 571 and Other Forms

Mr. Vazquez made introductory remarks regarding possible action on whether the BOE should authorize Assessors to accept electronic signatures during the shelter in place orders resulting from the COVID-19 pandemic. The issue as defined by the Working Group:

Note: These minutes are not final until Board approved.

PROPOSED CORRECTION