



## Memorandum

To: Honorable Antonio Vazquez, Chairman  
Honorable Mike Schaefer, Vice Chair  
Honorable Ted Gaines, First District  
Honorable Malia M. Cohen, Second District  
Honorable Betty T. Yee, State Controller

Date: June 12, 2020

/s/ Brenda Fleming

From: Brenda Fleming, Executive Director

Subject: ***Board Meeting, June 23, 2020 – Administrative Session  
Item K1b. Extension of Time to Complete Local Assessment Roll***

**This item does not require Board action or direction, this is for informational purposes only.**

Revenue and Taxation Code section 616 requires county assessors to annually complete their local assessment rolls by July 1. Section 155 provides, however, that the Board or its Executive Director may extend by 30 days the deadline for any official act by the assessor. In the case of public calamity, the deadline may be extended by 40 days. Section 155 also requires that the Executive Director inform the Board of any such extension at its next regular meeting.

Pursuant to the provisions noted above, this memo is to inform you that the Lake County Assessor has granted a 40-day extension while San Benito County Assessor has granted a 30-day extension for completing their 2020 local assessment roll.

BF:tl

cc: Ms. Kari Hammond  
Mr. Gary Gartner  
Ms. Mai Harvill  
Ms. Regina Evans  
Ms. Yvette Stowers  
Mr. Henry Nanjo  
Ms. Rose Smith

ITEM K1b  
6/23/20