

Memorandum

To: Honorable Malia M. Cohen, Chair
Honorable Antonio Vazquez, Vice Chair
Honorable Ted Gaines, First District
Honorable Mike Schaefer, Fourth District
Honorable Betty T. Yee, State Controller

Date: August 22, 2019

/s/ David Yeung

From: David Yeung, Deputy Director
Property Tax Department

Subject: ***Board Meeting, August 2019 —Item J—Administrative Session
Annual Meeting of the State Board of Equalization and County Assessors***

I am requesting approval of the attached invitation to county assessors to meet with the Board and authorized representatives on October 23, 2019.

Please place this item on the Board's August 2019 Administrative Session for approval.

DY:tl
Attachment

cc: Ms. Rose Smith

Approved:

/s/ Brenda Fleming

Brenda Fleming
Executive Director

Board Approved:

/s/ Henry Nanjo

Henry Nanjo, Acting Chief
Board Proceedings Division



STATE BOARD OF EQUALIZATION
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TED GAINES
First District, Sacramento

MALIA M. COHEN, CHAIR
Second District, San Francisco

ANTONIO VAZQUEZ, VICE CHAIR
Third District, Santa Monica

MIKE SCHAEFER
Fourth District, San Diego

BETTY T. YEE
State Controller

BRENDA FLEMING
Executive Director

No. 2019/xxx

October xx, 2019

TO COUNTY ASSESSORS:

**ANNUAL MEETING OF THE STATE BOARD OF EQUALIZATION
AND COUNTY ASSESSORS**

The Members of the State Board of Equalization request the presence of the 58 County Assessors to meet and discuss issues relating to the administration of property assessment and taxation laws. The meeting is scheduled for October 23, 2019, at 450 N Street, Room 121, Sacramento, convening at 9:30 a.m.

This meeting will provide a good opportunity for formal and informal dialogue between county assessors and Board Members and/or their authorized representatives.

We look forward to your presence at the annual meeting.

Sincerely,

Brenda Fleming
Executive Director

BF:tl

cc: Clerks, County Boards of Supervisors