

# Memorandum

To: Honorable Fiona Ma, CPA, Chairwoman  
Honorable Diane L. Harkey, Vice Chair  
Senator George Runner, First District  
Honorable Jerome Horton, Third District  
Honorable Betty T. Yee, State Controller

Date: December 2, 2016

From: David J. Gau, Executive Director



Subject: ***Board/Assessors' Meeting Date and Invitation to Annual Meeting***

I am requesting approval to revise the previously approved 2017 Board Meeting Calendar to include a date for the Annual Board/Assessors meeting. The Annual Meeting of the Board and County Assessors is not currently scheduled.

The California Assessors' Association will hold its California Assessors' Association Annual Meeting on January 26-27 in Sacramento, California. To facilitate increased participation by the assessors, the Chair has requested that the Annual Board/Assessors meeting coincide with this meeting.

With your approval for the Board/Assessors meeting in Sacramento, staff will revise the 2017 Board Meeting Calendar to reflect the January 26 meeting location at 450 N Street, Sacramento. Staff is prepared to assist the Board in scheduling and facilitating the Annual Board/Assessors meeting. Attached is a draft revised calendar reflecting the January 26 meeting date. If you have any questions on the 2017 Board Workload Plan, please call Joann Richmond at 1-916-322-9569.

I am also requesting approval of the attached invitation to county assessors to meet with the BOE and authorized representatives pursuant to the provisions of Government Code section 15607. Attached is a draft LTA, *Annual Meeting of the State Board of Equalization and County Assessors*.

DJG:tl  
Attachments

BOARD APPROVED

At the 12/14/16 Board Meeting

cc: Ms Brenda Fleming, MIC:73  
Mr. Dean R. Kinnee, MIC: 63  
Ms. Joann Richmond, MIC:80  
Ms. Genevieve Jopanda, MIC:71  
Mr. Russell Lowery, MIC:77  
Mr. Sean Wallentine, MIC:78  
Ms. Kari Hammond, MIC: 72  
Ms. Yvette Stowers, MIC: 73

  
Joann Richmond, Chief  
Board Proceedings Division



STATE OF CALIFORNIA

STATE BOARD OF EQUALIZATION  
OFFICE OF EXECUTIVE DIRECTOR, DAVID J. GAU  
450 N STREET, SACRAMENTO, CALIFORNIA  
PO BOX 942879, SACRAMENTO, CALIFORNIA 94279-0073  
1-916 327-4975 • FAX 1-916 324-2586  
www.boe.ca.gov

SEN. GEORGE RUNNER (RET.)  
First District, Lancaster

FIONA MA, CPA  
Second District, San Francisco

JEROME E. HORTON  
Third District, Los Angeles County

DIANE L. HARKEY  
Fourth District, Orange County

BETTY T. YEE  
State Controller

DAVID J. GAU  
Executive Director

No. 2016/XXX

TO COUNTY ASSESSORS:

**ANNUAL MEETING OF THE STATE BOARD OF EQUALIZATION  
AND COUNTY ASSESSORS**

The Members of the State Board of Equalization request the presence of the 58 County Assessors to meet and discuss issues relating to the administration of property assessment and taxation laws. The meeting is scheduled for January 26, 2017, at the Board's headquarters, 450 N Street, Room 121, Sacramento, convening at 10:00 a.m.

This meeting will provide a good opportunity for formal and informal dialogue between county assessors and Board Members and/or their authorized representatives.

We look forward to your presence at the annual meeting.

Sincerely,

David J. Gau  
Executive Director

DJG:sk

cc: Clerks, County Boards of Supervisors