

APPLICATION FOR ELECTRONIC WASTE RECYCLING FEE ACCOUNT**SECTION I: SALES OR USE TAX ACCOUNT INFORMATION****FOR BOARD USE ONLY**

1. PLEASE ENTER YOUR SALES AND/OR USE TAX ACCOUNT NUMBER(S) (if registered with the Board of Equalization)

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ELECTRONIC WASTE RECYCLING FEE**General Information**

Beginning January 1, 2005, the retail sale of covered electronic devices (CEDs) is subject to the electronic waste recycling fee. If you are a retailer who sells devices covered by the fee, you must register with the Board of Equalization (Board), collect the fee from your customers, file quarterly fee returns, and pay the collected fees to the Board.

For more information on the fee, see our website: www.boe.ca.gov/sptaxprog/ewaste.htm.

Registration Requirements

To register for the fee, please complete, sign, date, and return this application in person or by mail. Be sure to complete all four sections. We cannot process your application if it is incomplete or if you do not sign in Section IV. Be sure to record your seller's permit number or use tax account number in Section I above. **Your registration may be delayed without this information.**

Filing Requirements

Fee payers are required to file a return and pay the fees on a quarterly basis. Your return and payment will be due on or before the last day of the month following the end of the calendar quarter (**the due date is the last day of the month following the reporting period**). You must file a return every quarter even if you do not collect any fees. Depending on your fee collections, we may require you to file returns and pay the fee on a monthly or yearly basis instead of quarterly.

SECTION II: OWNERSHIP INFORMATION

2. PLEASE CHECK TYPE OF OWNERSHIP

- Sole Owner Husband & Wife Co-Ownership Registered Domestic Partnership Limited Partnership
 General Partnership Corporation Limited Liability Company (LLC) Other _____

3. OWNER NAME(S) (include all individual owners, general partners or full corporate, limited liability company (LLC), or organization name) (attach additional page if necessary)

SECTION III: BUSINESS INFORMATION

4. BUSINESS OR TRADE NAME (DBA if any)

5. BUSINESS TELEPHONE NUMBER
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6. BUSINESS EMAIL ADDRESS

7. BUSINESS WEBSITE ADDRESS
WWW.

8. BUSINESS ADDRESS (do not list PO Box or mailing service)

CITY

STATE

ZIP CODE

9. MAILING ADDRESS (if different from No. 8 above)

CITY

STATE

ZIP CODE

10. ADDRESS WHERE BUSINESS RECORDS WILL BE MAINTAINED

CITY

STATE

ZIP CODE

11. TYPES OF PRODUCTS SOLD

- Computers/Monitors Televisions Laptops Portable DVD players Other CEDs _____
(check website for other types)

12. DATE YOU WILL BEGIN SELLING CEDs

13. NAME OF BANK OR OTHER FINANCIAL INSTITUTION

- Business Personal Both

14. BANK BRANCH LOCATION AND ACCOUNT NUMBER

15. NAME OF MERCHANT CREDIT CARD PROCESSOR (if you accept credit cards)

16. MERCHANT CARD ACCOUNT NUMBER

17. NAME OF MAJOR CALIFORNIA BASED SUPPLIERS (list two) AND ADDRESSES (street, city, state, zip code)

18. PRODUCTS PURCHASED

SECTION IV: CERTIFICATION

I certify and declare, under penalty of perjury, that the information contained herein is correct to the best of my knowledge and that I am authorized to sign and certify this application.

NAME (type or print)

DATE

YOUR SIGNATURE AND TITLE

CONTACT NUMBER
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Return Application to: Board of Equalization, Waste Reduction Section
PO Box 942879, Sacramento, CA 94279-0088

FOR BOARD OF EQUALIZATION TAX ASSISTANCE

**ELECTRONIC WASTE
RECYCLING FEE**
916-341-6906

INFORMATION CENTER
800-400-7115
TTY/TDD 800-735-2929

**TAXPAYERS'
RIGHTS ADVOCATE**
888-324-2798

ELECTRONIC WASTE RECYCLING FEE PROGRAM PRIVACY NOTICE

Information Provided to the Board of Equalization

The Board of Equalization requires information about your business when you register to collect and report the Electronic Waste Recycling (Ewaste) Fee.* This information is only used to administer the statewide fee program. You must provide all of the information, including your social security number.**

Are my records private?

The information you provide is used to ensure the correct fees are reported and paid. State laws protect the privacy of tax and feepayer records. With your written permission, we can release information regarding your account to anyone you designate.

What happens if I don't provide the information?

If your **application** is incomplete, we may not be able to register your business.

If your **return** is incomplete, you may have to pay penalties and interest. Other penalties may apply for failure to provide information or providing false information.

Credit, exclusion or adjustment **claims** that lack required information may not be granted.

We must collect information in order to administer the Ewaste fee.

We use the information you provide to ensure the correct amount of fees are being reported and paid.

We may disclose information to the proper officials of certain agencies, including but not limited to:

- United States government agencies: U.S. Attorney's Office; Internal Revenue Service
- State of California government agencies and officials: California Integrated Waste Management Board; Department of Toxic Substances Control; Highway Patrol; California Parent Locator Service
- City attorneys and city prosecutors; county district attorneys, police and sheriff departments.

Can I review my records?

Yes. If you need more information, you may contact our Disclosure Officer in Sacramento by calling 916-445-2918. You may also want to obtain publication 58-A, *How to Inspect and Correct Your Records*. You may order a copy from our Information Center at 800-400-7115 or download it from the Internet at www.boe.ca.gov (look under "Forms & Publications," "All Publications," How to Inspect and Correct Your Records).

Who is responsible for maintaining my records?

The Chief of the Environmental Fees Division, whom you may contact by calling 916-341-6906, or writing to:

Chief, Environmental Fees Division, MIC:48
450 N Street
Sacramento, CA 95814

*The Electronic Waste Recycling Fee Program is administered under Chapter 8.5 (commencing with section 42460) of Part 3 of Division 30 of the Public Resources Code. The Board of Equalization is required to collect the fees pursuant to the Fee Collection Procedures Law, Part 30 (commencing with section 55001) of Division 2 of the Revenue and Taxation Code.

** (used for identification purposes [see Title 42 U.S. Code sec. 405(c)(2)(C)(i)]).